

Visas - General information for Visa applicants

1. Applications are accepted at the Embassy from 0930 hours to 1200 hours and the timing for collection of visas / passports is 1600 hours to 1700 hours from Monday to Friday, except [holidays](#).
2. The Embassy makes every effort to issue tourist and business visas on the third working day after application, provided all documentation is complete. However, there could be delays, depending on individual processing requirements.
3. For applicants who do not have czech passport, an additional five to seven days processing time is required. There are also additional processing fees.
4. Foreigners holding other than Czech Passports should submit a proof of long-term stay (at least two years/Czech Resident Permit) in the Czech Republic.
5. Passport in original, valid for a minimum of six months beyond the period of visa required, should accompany the [visa application](#) in prescribed form, duly filled in and signed, with recently taken passport size photograph (photocopies not accepted).
6. All [fees](#) should be paid in cash at the time of application. **WE DO NOT ACCEPT CHEQUES OR CREDIT CARDS.** Fees once received will not be refunded, even if the visa application is withdrawn by the applicant or if the visa is not issued.
7. Visa applications by post are not acceptable. Visa applications should be submitted at the Visa counter in person or through the representative.
8. Acceptance of the visa application does not guarantee issue of visa. The issue of visa, its type and duration are determined on the merits of each case.
9. Enquiries on visas may be addressed to the Consular Officer at 257 533 490 or at consular@india.cz. If there are extraordinary circumstances, please ask to speak to First Secretary (Consular) at the same number; or write to hoc@india.cz.
10. IMPORTANT: Visas are valid from the date of issue and not from the date of entry into India. Applicants may take this into account while specifying the duration of visa required.
11. Please make sure that you correctly specify the [category of visa](#) applied for, depending on the purpose of your visit. ***Activities in India incompatible with the category of the visa may result in immediate revocation of the visa.***

Note:

- Any person seeking a visa to India for purpose of entering into a surrogacy arrangement must ascertain beforehand whether the law of his / her country permits surrogacy and will provide appropriate travel documents to the child for accompanying the surrogate parents. Entering into surrogacy arrangement under any other visa not sought for surrogacy is punishable under the Indian law.
- Visa applicants may please note that **satellite telephone services are not permitted in India.** Any person found to be making unauthorized use of such services will be prosecuted and all the sets found in his / her possession will be seized under relevant Indian laws.